

# INTERNAL QUALITY ASSURANCE CELL

## EWING CHRISTIAN COLLEGE, PRAYAGRAJ

(An Autonomous Constituent College of University of Allahabad)

Date: Sep 06, 2024 at 02:00 PM.

Meeting of IQAC, Ewing Christian College, Prayagraj held in  
the Committee Room, Administrative Building, ECC

### ATTENDANCE

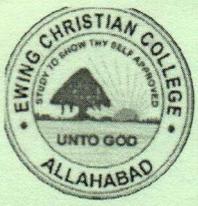
S. No.	Name	Signature
1.	Dr. Arun Salick Moses	
2.	Dr. Sanjay Masih	
3.	Dr. Vineeta John	
4.	Dr. Vivek Kumar Bhadauria	
5.	Dr. Thomas Abraham	
6.	Dr. Ashok Kumar Pathak	
7.	Dr. Justin Masih	
8.	Mr. Swapnil Srivastava	
9.	Dr. Kranthikumar Tungala	
10.	Mr. Sai Kumar Chirra	
11.	Dr. Suraj Gunwant	
12.	Dr. Jyoti Hermit	
13.	Mr. Ram Ji Pandey	
14.	Mr. Abhinav Lal	
15.	Mr. Samar Deep Singh	
16.	Mr. Girish Singh	
17.	Industrialist Nominee	
18.	Adv. Ashok Kumar Srivastava	



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IQAC, Administrative Block,  
Ewing Christian College,  
Mutthiganj, Prayagraj-211003



# INTERNAL QUALITY ASSURANCE CELL

## EWING CHRISTIAN COLLEGE, PRAYAGRAJ

(An Autonomous Constituent College of University of Allahabad)

Date: Sep 12, 2024 at 02:00 PM.

Meeting of IQAC, Ewing Christian College, Prayagraj held in  
the Committee Room, Administrative Building, ECC

### ATTENDANCE

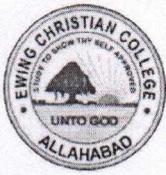
S. No.	Name	Signature
1.	Prof. Arun Salick Moses	
2.	Dr. Sanjay Masih	
3.	Prof. Vineeta John	
4.	Prof. Vivek Kumar Bhadauria	
5.	Prof. Thomas Abraham	
6.	Prof. Ashok Kumar Pathak	 12.9.24
7.	Prof. Justin Masih	
8.	Mr. Swapnil Srivastava	
9.	Dr. Kranthikumar Tungala	
10.	Mr. Sai Kumar Chirra	
11.	Dr. Suraj Gunwant	
12.	Dr. Jyoti Hermit	
13.	Mr. Ram Ji Pandey	
14.	Mr. Abhinav Lal	
15.	Mr. Samar Deep Singh	 12/09/2024
16.	Mr. Girish Singh	
17.	Industrialist Nominee	
18.	Adv. Ashok Kumar Srivastava	
19.	Dr. Amitabh Shad (Co-opted)	



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## Minutes of the Meeting of IQAC, Ewing Christian College, Prayagraj held in the Committee Room, Administrative Building, ECC at 02:00 PM on Sep 06, 2024

Attendance: Roll List attached

Members of the Committee:

S. No.	Name
1.	Prof. Arun Salick Moses
2.	Dr. Sanjay Masih
3.	Prof. Vineeta John
4.	Prof. Vivek Bhadauria
5.	Prof. Thomas Abraham
6.	Prof. Ashok Kumar Pathak
7.	Prof. Justin Masih
8.	Mr. Swapnil Srivastava
9.	Dr. Kranthikumar Tungala
10.	Mr. Sai Kumar Chirra
11.	Dr. Suraj Gunwant
12.	Dr. Jyoti T. Hermit
13.	Mr. Ram Ji Pandey
14.	Mr. Abhinav Lal
15.	Mr. Samar Deep Singh
16.	Mr. Girish Singh
17.	Industrialist Nominee
18.	Adv. Ashok Kumar Srivastava

### Prayer

Prof. Arun Salick Moses (Chairperson) welcomed all the members and started the meeting with a word of prayer.

### Appointment of Recording Secretary

Dr. Jyoti Tabita Hermit was appointed Recording Secretary for the meeting.

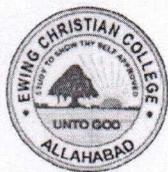
### Agenda:

1. Confirmation of Previous Meeting Minutes Dated 08.07.2024.
2. A Review of NAAC Cycle 3<sup>rd</sup> of the College.
3. Submission of AQAR 2023-24.
4. Any Other matter with the permission of the chair.

### Proceedings

The following resolutions were unanimously agreed upon by the members:

Prof. Vivek Bhadauria, Coordinator IQAC, welcomed the members and extended his appreciation for their efforts in the NAAC inspection and also initiated review and discussion of the qualitative and quantitative metrics of the seven criterias of the College's SSR.



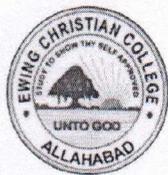
# INTERNAL QUALITY ASSURANCE CELL

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The Points/Sections discussed were as follows:

- 1) Prof. Bhadauria, stated that in section 1.2.1 of SSR,
  - a) The college has got low score as syllabus has not been revised since a long time.
  - b) NEP implementation required to earn scores
  - c) To adhere to the university timeline for NEP implementation.
- 2) Prof. Bhadauria, stated that in section 1.3.2 of SSR,
  - a) New Certificate Courses should be introduced through MOOCS/NPTEL etc.
  - b) Faculty should encourage students to pursue certificate courses and register themselves in these courses.
- 3) Since multiple courses are in abeyance, the college admission strength is not above 90%.
- 4) Recruitment of Teaching and non-teaching staff is required to enhance student teacher ratio as well as proper documentation of the college. It was also facilitate improvement of the self-financed courses.
- 5) The college should update the evaluation process along with examination system and declare results of the examination timely.
- 6) The question paper pattern needs to be revised and Continuous Internal Assessment needs to be introduced.
- 7) It was further unanimously decided that reform in the Mentoring process be introduced and a new Mentoring committee should be formed. Also only first year students should be mentored.
- 8) Prof. A. S. Moses, Chairman IQAC stated that teaching plans of the Permanent and Temporary Faculty to be prepared regularly and Temporary Faculty to be added in the teaching portal. Respective teaching plans to be displayed on the student portal.
- 9) Prof. Bhadauria, stated that in section 3.1.2 of SSR,
  - a) Seed money to be provided to faculty members which is not less than 100000/- (One Lakh) for each faculty.
  - b) PBAS Form to be filled annually.
  - c) Publish research papers in Journals.
  - d) Book Chapters to be published by faculty members.
- 10) In section 3.5.1, revenue should be generated from consultancy and corporate training.
- 11) In section 3.6.2 i.e. Extension Activity, it was unanimously suggested that various units should

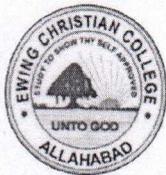


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- A) Avoid organising programmes on the days of National Importance i.e., Commemorative days.
  - B) Organise more community related activities, beyond the college campus.
  - C) Send reports to IQAC with geo-tagged photos.
  - D) Meeting with the NCC and NSS programme officers to be held to brief them about the parameters required for organising extension activities.
- 12) In the Section 3.7.1, at least 20 MoUs to be signed in the duration of five years. The MoUs to be undersigned by the competent authority in Universities, Industries, NGOs and Institutions.
- 13) Prof. Bhadauria stated that in Criteria IV photographs of some departments could be revised and more recent photographs could be added.
- 14) Further, the following improvements were suggested in different sections of Criteria IV:
- A) 4.1.2. – Expenditure for infrastructure development and augmentation excluding salary during the last five years to be more than 35 %.
  - B) 4.2.2. - Expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years to be 10 %. Journals to be subscribed for departments running the PH.D. programme.
  - C) 4.3.2. Student - Computer ratio to be 5:1
- 15) The meeting held on 06.09.2024 was adjourned due to paucity of time, and it was unanimously decided that the remaining criteria would be discussed in the next meeting scheduled for 12.09.2024.
- 16) A meeting to discuss the remaining criteria of SSR, at Committee Room, Administrative Building, ECC held on 12.09.2024 at 02:00PM commence with the word of prayer.
- In Criteria V the following points were suggested:
- A) 5.1.1. Percentage of students benefited by scholarships and free-ships provided by the institution was low and required enhancement. It was unanimously suggested that the tuition fee of 40 % students should be waved off. It was also resolved that a Scholarship Policy be prepared and awareness initiatives be conducted by the Dean, Student Welfare.
  - B) 5.1.2. Need to conduct more Training and Placement Activities. MOUs to be signed with organisations providing guidance and career-counselling services. Online/Offline counselling sessions to be initiated with institutions with whom the college has signed MOUs.
  - C) 5.1.3. Activities dealing with awareness of trends in technology to be organised in the current academic session.
  - D) 5.1.4. Data regarding student grievances to be directed to the Internal Complaints Committee.
  - E) In sections 5.2.1. and 5.2.2. it was unanimously resolved that a Data Centre be prepared in the Registrar's Office and proof of placement and progression of students be collected.
  - F) It was suggested that the Heads of Departments be requested to collect information of at least 15 students' placement and progression per year. Also a mechanism for collecting information of students' placement and progression be prepared at the central level.



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- G) Online activities for students be organised.
- H) 5.4.1. It was suggested that the Alumni Association be registered and an Alumni Policy be prepared. Also an Alumni Meet be organised by the Alumni Association.
- 16) In Criteria VI the following points were reviewed:
- A) In 6.1.1 it was suggested that NEP be implemented.
- B) 6.3.1 Annual Self-Appraisal Report to be filled annually. Computer awareness training programs for non-teaching staff be organised. It was also suggested that teachers qualifying NET be given incentives and fee exemption be given to teaching and non-teaching ward. Seed money for research to be provided to teachers.
- C) 6.3.3. It was suggested that more FDPs should be organised by the college and it should be made compulsory for all faculty members.
- 17) In Criteria VII the following suggestions were made:
- A) 7.1.1. It was suggested that modifications be made in Transgender Policy and fee exemption to transgender be provided. Women Cell to organise programs dealing with gender equity.
- B) In 7.1.3 it was unanimously resolved that vermicomposting pits be constructed and waste water recycling system be installed in the Botany Department. It was also pointed out that liquid waste management system and hazardous chemical management system was required in the college.
- C) 7.1.9 It was resolved that more programs be organised.
- D) 7.1.10. Code of Conduct Committee to organise awareness programs annually.

There was no other matter left, the meeting concluded with a vote of thanks by Prof. Vivek Bhadauria, Co-ordinator IQAC at 04:00 PM on September 06, 2024.

Dr. Jyoti T. Hermit  
Recording Secretary

Prof. A.S. Moses  
Chairman, IQAC  
Ewing Christian College  
Allahabad-211003



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