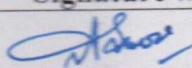
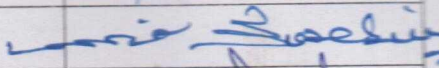

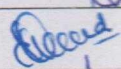
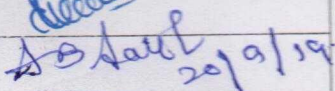
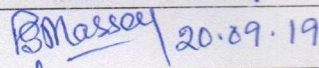
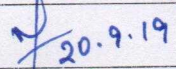
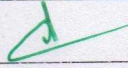
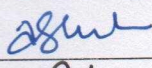
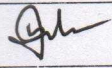
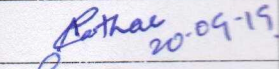
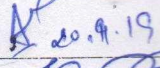

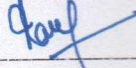


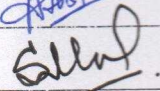
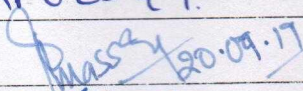
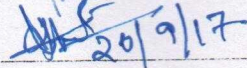


Attendance for the IQAC Meeting, held on September 20, 2019 at 1:00 P.M. at Committee Room.

S.No	Name	Signature with Date
1.	Dr. A.S. Moses (Principal)	
2.	Dr. L.C.T. Eusebius (Bursar)	 20-09-19
3.	Dr. A.D.M. David	
4.	Dr. E.J. David	
5.	Dr. S.B. Singh	 20/9/19
6.	Dr. (Mrs.) P.S. Massey	 20.09.19
7.	Dr. Justin Masih (Assistant Coordinator)	 20.9.19
8.	Dr. Ashutosh Kumar Shukla (Coordinator)	
9.	Dr. Ashima Ghosh	
10.	Dr. Vineeta John	
11.	Dr. Ashok Kumar Pathak	 20-09-19
12.	Dr. Anil Kumar Shukla	 20.9.19
13.	Mr. Jijo. C. George	
14.	Mr. Xavier Kuncheria	
15.	Mr. Saikumar Chirra	ABSENT
16.	Dr. Kranthi Kumar Tungala	
17.	Dr. Omar Hasan	APOLOGY
18.	Adv. Ashok Srivastava	
19.	Dr. Sanjay Mishra	
20.	Mr. Vijay Anoop	APOLOGY
21.	Mr. Rajkumar Massey	 20.09.19
22.	Mr. Rohit Austin	 20/9/19
23.	Mr. Varun Upadhyay	ABSENT
24.	Darbari Industry	APOLOGY
25.	Ms. Sakshi Awasthi	Sakshi Awasthi

EWING CHRISTIAN COLLEGE, ALLAHABAD

(An Autonomous Constituent PG College of Allahabad University)

Minutes of IQAC meeting held on 20th September 2019, at 1:00 P.M.
in the Committee Room of the Administrative Block

ECC/IQAC/2019/01-01:

DEVOTION

Lead by Dr. A.S. Moses (Principal & Chairperson of IQAC, ECC, Allahabad)

ROLL CALL

The following members was present

1. Dr. A.S. Moses -- Chairman
2. Dr. L.C.T. Eusebius
3. Dr. A.D.M. David
4. Dr. E.J. David
5. Dr. S.B. Singh
6. Dr. (Mrs.) P.S. Massey
7. Dr. Ashutosh Kumar Shukla -- Coordinator
8. Dr. Justin Masih -- Assistant Coordinator
9. Dr. Ashima Ghosh
10. Dr. Vineeta John
11. Dr. Ashok Kumar Pathak
12. Dr. Anil Kumar Shukla
13. Mr. Jijo C. George
14. Mr. Xavier Kuncheria
15. Dr. Kranthi Kumar Tungla
16. Adv. Ashok Srivastava
17. Dr. Sanjay Mishra
18. Mr. Rajkumar Massey
19. Mr. Rohit Austin
20. Ms. Sakshi Awasthi

(Attendance taken in meeting is enclosed as Annexure-1)

BRIEFING THE ACTION PLANS OF THE IQAC

Dr. Ashutosh Kumar Shukla (Coordinator, IQAC) explained the Plan in Details.

PROCEEDINGS: 1 (ACTION PLAN)

1. Action Plan for the current academic session (2019-20)
2. Assigning responsibilities to IQAC members for preparation of AQAR for 2016-17, 2017-18, 2018-19 in new format and other quality related measures.

A. Action Plan (2019-20)- Academic

1. Restructuring of the e content facility to include media centre for developing e-content modules in all four quadrants as per local need and dissemination through college website.
2. Subject Specific Skill Enhancement courses-
 - (i) Providing a choice for any one of the SEC for semester V students from Research Methodology/Tourism and Travel / Health management administration.
 - (ii) Providing a choice (in lieu of subject specific skill enhancement course) for interested VI semester students to carry out a mini research project work
3. Opening the Central Library doors for all (Remove the restriction for PG students) through Library Secretary/In-charge, Journal subscription.
4. Journal subscription, e-Library section to be activated (Infrastructural facilities including 17 existing computers to be made in working order with accessibility)

B. Action Plan (2019-20) -Administrative

1. Improvement of Infrastructure/ICT facilities in IQAC
2. Periodic change of coordinators of Self - financed programs/SECs
3. Regular update of the website on formal requests (in digital format) from the concerned authorities (Heads/Coordinators/In-charges). Request to be executed by Mr. Rajkumar in the college documentation centre (CDC).
4. Strengthening internal communication through institutional e-mail id for all faculty and staff members.
5. Clean campus and Green Campus - Effecting waste management and Ban of plastic use as per UGC guidelines.
6. Campus security and safety-Identity cards for Faculty and staff members to be made/renewed.
7. Optical Mark reader /device for the examination cell
8. Organizing Scholarship/Awards distribution functions
9. Functional Carrier guidance and Placement Cell

10. Functional Central Cultural Committee.

C. Action Plan (2019-20) –Financial

1. Provision of departmental purchase committee for purchase above a threshold

PROCEEDINGS - 2

1. **Preparing AQAR for 2016-17, 2017-18, 2018-19 in new format as per the following assignment.**

Criterion – I: Curricular Aspects	Dr. Vineeta John, Dr. K. K. Tungala
Criterion – II: Teaching, Learning and Evaluation	Dr. Anil Kumar Shukla, Dr. Sanjai Mishra, Mr. Vijay Anoop
Criterion – III: Research, Innovations and Extension	Dr. Ashok Kumar Pathak, Mr. S.K. Chirra
Criterion – IV: Infrastructure and learning resources	Dr. K.K. Tungala, Mr. Xavier Kuncheria, Mr. Varun Upadhyay
Criterion – V: Student Support and Progression	Dr. Ashima Ghosh, Mr. Jijo George, Vijay Anoop
Criterion – VI: Governance, Leadership and Management	Kind guidance of Principal Sir & Bursar Sir, Dr. Justin Masih, Mr. Varun Upadhyay
Criterion – VII: Institutional Values and Best Practices	Dr. Anil Kumar Shukla, Mr. Xavier Kuncheria, Mr. Rajkumar Massey.

2. NAAC guidelines for Academic and Administrative Audit (Criteria, Periodicity, Process & Outcome) to be studied and guidelines to be prepared and presented in the next IQAC meeting by Dean Academic Affairs, Dr. Ashima Ghosh.
3. Developing structured Feedback format/ online Feedback format by 21st October 2019 - Dr. Vineeta John and Mr. Jijo George.
4. Drafting/submitting a proposal (to NAAC) for organizing a workshop on quality related aspects-Dr. Ashok Kumar Pathak and Mr. Sai Kumar Chirra

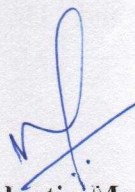
RESOLUTIONS

- a) Restructuring of the e-content facility to include media centre for developing e-content modules in all four quadrants as per local need and dissemination through college website.
- b) Improvement of infrastructural / ICT facilities in IQAC
- c) Periodic change of coordinators of Self - financed programs/SECs

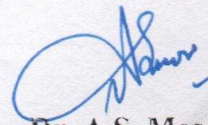
- d) Clean campus and Green Campus-Effective waste management and Ban of plastic use as per UGC guidelines
- e) Optical Mark reader /device for the examination cell
- f) Organizing Scholarship/Awards distribution functions
- g) Functional Carrier guidance and Placement Cell.
- ~~Adhere to guidelines of departmental purchase committee for purchasing above threshold of Rs. 25000/-~~
- h) Providing a choice from any one of the SECs on Research Methodology, Tourism & Travel and health Management administration for SEM V students.
- i) Providing a choice from subject specific SEC and mini research project work for semester VI students.
- j) Library hours for book issue for departmental libraries for P.G. students to be increased.
- k) A part of Gandhi Library should be renamed as PG Library for PG students with necessary arrangements.
- l) Each PG department will be provided JIO modem for the better and smooth internet facility.
- m) Website will have to be upgraded on regular basis.
- n) Dr. (Miss) Vineeta John has been given a charge to look after the website firewalls.
- o) Departments organizing various activities, should give information to Mr. Rajkumar Massey, Computation and Documentation Centre, and that has to be uploaded on the website.
- p) Standard library software has to be purchased.
- q) First drafted AQARs for the past years to be prepared as per assigned responsibilities by 21st October 2019.
- r) Institutional E-Mail ID for faculty members & staff to be made / renewed.
- s) Private professionals may be involved for NAAC related work as per need.



Dr. Ashutosh Kumar Shukla
Coordinator

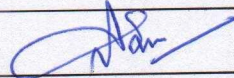
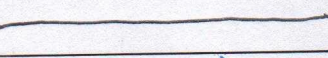
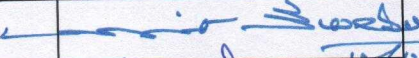


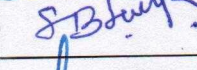
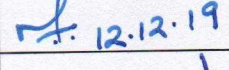
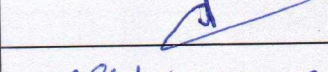
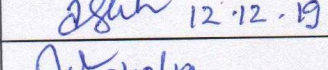
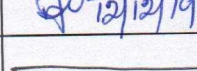
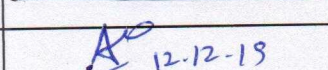
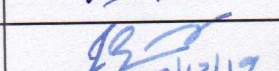
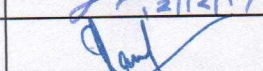
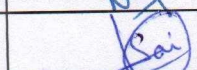
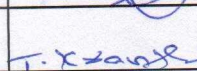
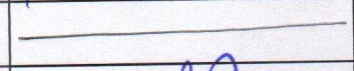
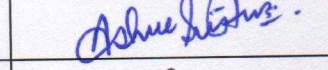
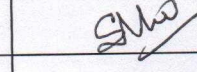
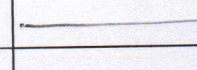
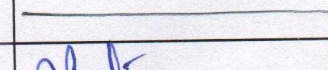
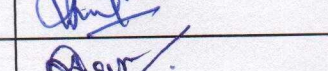
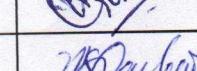
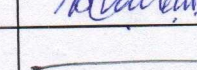
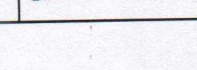
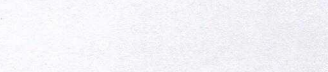


Dr. Justin Masih
Asstt. Coordinator



Dr. A.S. Moses
Principal

ATTENDANCE OF IQAC MEETING HELD ON 12TH DECEMBER 2019, AT 12.00 NOON , IN IQAC OFFICE

S.NO.	NAME	SIGNATURE
1	DR. A.S.MOSES (PRINCIPAL)	
2	DR. MRS. P. S. MASSEY (VICE PRINCIPAL	
3	DR. L.C.T . EUSEBIUS (BURSAR)	 12/12/19
4	DR. A.D.M. DAVID	
5	DR. E.J. DAVID	
6	DR. S.B. SINGH	
7	DR. JUSTIN MASIH (ASSISTANT CORDINATOR)	 12.12.19
8	DR. ASHUTOSH KUMAR SHUKLA (CO.ORDINATOR)	
9	DR. ASHIMA GHOSH	 12.12.19
10	DR. VINEETA JOHN	
11	DR. ASHOK KUMAR PATHAK	
12	DR.ANIL KUMAR SHUKLA	
13	MR. JIJO. C. GEORGE	
14	MR.XAVIER KUNCHERIA	
15	MR.SAIKUMAR CHIRRA	
16	DR. KRANTHI KUMAR TUNGLA	
17	DR. OMAR HASAN	
18	ADV. ASHOK SRIVASTAVA	
19	DR. SANJAY MISHRA	
20	MR. VIJAY ANOOP	
21	MR. RAJKUMAR MASSEY	
22	MR. ROHIT AUSTIN	
23	MR. VARUN UPADHYAY	
24	DARBARI INDUSTRY	
25	MS. SAKSHI AWASTHI	

Minutes of the IQAC meeting held on 12.12.2019 at 12:00 Noon in IQAC office

1. Approval of the minutes of IQAC meeting held on 20th September 2019.
2. Devotion: Lead by Dr. E.J. David (Registrar Academic)
3. Roll Call
4. Compliance/ Action Taken

a	<p>Restructuring of the e-content facility to include media centre to develop e-content modules in all four quadrants as per local need and dissemination through college website.</p>	<ul style="list-style-type: none"> • Restructuring is under consideration • Website space increase and provision to upload e-content on College website is under process/consideration • Swayam Prabha channel telecast through optimum utilization of available resources is ready. This is a unique initiative of content collection centre. • Content collection centre is ready to offer e-content related consultancy services to other departments' institutes. • E-content development for SEC (Research Methodology is in progress), coordinator to track the progress.
b	Improvement of infrastructural / ICT facilities in IQAC	Computer and LCD Projector wi-fi enabled have been installed in IQAC
c	Periodic change of coordinators of Self-financed programs/SECs	Some changes have been done

d	Clean campus and Green Campus-Effecting waste management and Ban of plastic use as per UGC guidelines	NSS Units to take a lead.
e	Optical Mark reader /device for the examination cell	In process
f	Organizing Scholarship/Awards distribution functions	Faculty. In-charge to be assigned.
g	Functional Carrier guidance and Placement Cell	Chairperson – DSW Coordinator – Dr. U.K. Yadav Mr. Ashish Huri Ms. Anamika Fredrick Dr. Richa Bhargwa Mr. P.K. Solomon Proposed Space Allocation: BCA/B.Com Building.
h	Providing a choice to opt for any one of the SEC for semester V students (Research Methodology/Tourism and Travel/ Health management administration)	To be placed in Academic Council.
i	Providing a choice (in lieu of subject specific skill enhancement course) for interested VI semester students to carry out a mini project work as they have already studied Research Methodology in Semester V	To be placed in Academic Council.
j	Library hours for book issue for departmental libraries to be increased	Departments to offer possible flexibility.
k	A part of Gandhi Library should be named as P.G. Library for P.G. students with necessary arrangements	13 computers are now in working order
l	Jio modem for each P.G. department	Better alternative is being worked out
m	Website update/upgrade	In process
n	Website firewalls	In Process
o	Departments organizing various activities should give information to Mr. Rajkumar Massey, Computation and documentation centre for uploading on the website	Reports of Activities organized by IQAC in 2019-20 till date are uploaded on the website
p	Standard library software is to be purchased	In Process
q	Preparing AQAR for 2016-17, 2017-18, 2018-19 by 21 st October 2019 as per assigned responsibilities	Draft AQAR 2016-17 is to be finalized- IQAC Core Committee members meeting on 14.12.2019 at 10:00 AM.
r	Institutional e-mail id for faculty/staff members is to be made/renewed	In process
2	Prepare the guidelines (to be set by IQAC) for Academic and Administrative Audit (Criteria, Periodicity, Process and	In the meeting held on 10 th December 2019 with IQAC

	Outcome)-Dean of Academic Affairs, Dr. Ashima Ghosh	Coordinator, it was felt that formats used by the earlier college to be studied and discussed further in the meeting on 16 th January 2020 at 11:00 AM
3	Developing structured Feedback format/ online Feedback format - Dr. Vinceta John and Mr. Jijo George	Draft format prepared by the IQAC core committee members- was discussed and respective it was suggested that College earlier formats to be considered and modified draft to be presented in next IQAC meeting
4	Drafting/submitted a proposal for organizing a workshop on quality related aspects-Dr. Ashok Kumar Pathak and Mr. Sai Kumar Chirra	Proposal to be submitted to College for organizing one day workshop on quality related topic, at the earliest.

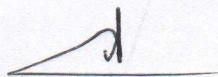
5. Mr. Ram Ji Pandey, Assistant Professor, Mathematics is co-opted for online filing of AQAR 2016-17.

6. Vote of thanks were proposed by Dr. Justin Masih, Asst. Coordinator, IQAC.



Dr. Justin Masih

Assistant Coordinator



Dr. Ashutosh Kumar Shukla

Coordinator



Dr. A.S. Moses

Principal